1. **The Purpose of the Scheme**

The principal goal of the new scheme is to create synergies between the creative arts and academia and to increase the profile of the College as a centre for innovation within the Creative Arts. The holders of the Fellowship will be expected both to undertake a sustained period of intensive work in their field and also to enrich College life. They will be encouraged to explore ways to communicate their work with all members of the College: fellows, staff, students and alumni.

2. **How the Scheme Works**

The Fellowship is open to artists of all ages, and might be awarded either to emerging or established figures. For the academic year 2019-20 applications are invited from practitioners in the field of creative writing.

- **Tenure:** The Fellowship can be held for any period between two months and one year – with the timescale being determined by the needs of the proposed project.

- **Stipends:** there will be a stipend of up to £1950 per month. The Stipend will be subject to Tax and National Insurance and will be pensionable.

- **Expenses for qualifying research, travel, and materials up to £250 per month may be claimed subject to the College’s rules for Fellows’ Research Allowance.**

- **Accommodation and meals will be provided for the Fellow. If available the College will endeavour to provide partnered accommodation when required. It is expected that the Fellow will reside in the College accommodation during the tenure of the Fellowship.**

- **The College will endeavour to provide a suitable studio or office where required.**

- **Fellows will retain the copyright for work carried out during the tenure of the Fellowship. They are, however, expected to acknowledge, where possible, the support provided by the College and, where practicable, to deposit copies of work produced in an appropriate media, in the College archives. The College intends to create an archive of the scheme within the College archives.**

- **Fellows will be expected to submit to the Governing Body a brief account of their work during the Fellowship.**
3. **Application Process**

Applications should be submitted to The Sub-Warden’s Secretary, Merton College Oxford, OX1 4JD by 23 April 2019. The Applicant should submit:

- A curriculum vitae and a portfolio of two pieces of work in English totalling not more than 20,000 words, designed to demonstrate their professional credentials.
- The names of two referees who should write by the closing date to The Sub-Warden’s Secretary at the address given above.
- A plan of the work that they intend to carry out during the fellowship.
- A description of how they intend to engage the College community with their work. This might include details of workshops, public lectures etc.
- Details of pre-existing contractual agreements for performances, exhibitions, productions or publications.

4. **Selection**

In electing the successful candidate the Appointments Committee will consider the following criteria:

- The originality and promise of the project proposed.
- The candidate’s potential for engagement with, and contribution to, College life.
- The candidate’s potential to increase the profile of the College as a centre for innovative work in the Arts.

Only candidates with the continued right to work in the UK will be considered.