

MERTON COLLEGE

RESEARCH EXPENSES GRANTS FOR GRADUATE STUDENTS

The College is willing to consider applications from students who are working for postgraduate degrees or diplomas, for grants towards expenses incurred during research over and above those which would normally be expected. Graduates may apply only once per academic year, and those applying for a third time (in their third year) will have a lower priority. Research grants are not normally made to graduates in their fourth or higher year.

Clinical Medical students going on medical electives may apply for grants of *not more than £300* towards their travel expenses.

In other instances grants will normally be considered *up to a maximum of £300*, unless a special case can be made for an application for more than this amount.

Students who hold State awards should apply in the first instance for the additional sum available under State award schemes.

All applicants are expected to seek support from other sources wherever possible, e.g. their department or the trust funds administered by the faculty concerned.

Applications, together with a reference from the student's supervisor, must be submitted to the Student Support Committee, C/o the Academic Administrator, by the Friday of 4th Week of term.

Grants will not normally be made for applications submitted after the expenses have been incurred.

Applications for grants for expenses which will be incurred during a vacation must be made in the preceding term.

Student Support Committee

APPLICATION FOR A COLLEGE GRANT TOWARDS RESEARCH EXPENSES

*To be submitted to the Student Support Committee, C/o the Academic Administrator, in advance
and by the Friday of 4th Week of term*

**Please complete all parts of this application form using block capitals – incomplete forms may
result in any decision being delayed**

Applicant's Name:

Degree for which registered:

Starting date:

Faculty Board/Department:

Name of in-college tutor:

Name of supervisor: (*whose letter of recommendation must accompany this application*):

Source of financial support at Oxford (*please delete as appropriate*):

EPSRC Studentship/British Academy Studentship/ESRC/MRC/BBSRC/NERC/AHRC/STFC/Rhodes
Scholarship/Commonwealth Scholarship/Other

If "Other", please give details (i.e. by whom are fees and maintenance paid?)

If supported by a state body (e.g. British Academy) or some other organisation, have steps been taken
to claim additional expenses and with what result?

Have you applied to the College in the past for a grant towards research expenses? YES/NO

If "YES", please state when the grant was awarded, for how much and for what purpose:

DETAILS OF YOUR APPLICATION

Country/place of visit:..... Date(s):.....

Purpose of visit:.....

Estimated expenses of visit

Travel <i>please state method(s)</i>	£.....
International	£.....
Internal	£.....
Fees	£.....
Subsistence	£.....
Other	£.....
Total	£.....

Grants already obtained:

From £.....
From £.....

Applications pending:

From £.....
From £.....

Sum requested from College £.....
(up to a maximum of £300)

Please note:

1. The College expects to meet only a proportion of expenses and applicants are usually expected to apply for other financial support (i.e. Faculty/Dept, etc.). Applicants are expected to quote reasonable figures for both travel and subsistence and, where possible, to attach written quotations.
2. When there is a strong demand for research expenses grants, one of the factors taken into account when considering each request will be the number of times the applicant has previously applied for such a grant and the amounts given.
3. Candidates may apply for a research expenses grant from the College only once per academic year.